



# METAMORA PARK DISTRICT

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## Regular Meeting Minutes

**Date and Time of Meeting:** March 10, 2021 at 7:00 p.m.

**Location of Meeting:** Village Hall, 102 N Davenport St. Metamora, IL 61548

**Minutes Prepared by:** Sharon Leifheit, Secretary

## Call to Order

Pledge	Performed at 7:02 p.m.
Roll Call	Matt Bidne, Kerry Brock, Andrew Kamm, and Myranda Driskell were present. Damian Baumann was absent.
Approve Meeting Minutes	Minutes for the following meetings were reviewed and approved as listed:  Bidne noted there is an omission under the Maintenance report. His title with MYSA is baseball director, not director. Brock made a motion to approve the Minutes from the February 10, 2021 Regular Meeting with said change. Kamm seconded the motion. Matt Bidne, Kerry Brock, Andrew Kamm, and Myranda Driskell voted in favor. No one voted against. Damian Baumann was absent. Motion passed.

## Public Input

	There was no public input.
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## Reports

Treasurer	Joan Garber gave the Treasurer's Report. Brock made a motion to approve the Treasurer's Report. Driskell seconded the motion. Matt Bidne, Kerry Brock, Andrew Kamm, and Myranda Driskell voted in favor. No one voted against. Damian Baumann was absent. Motion passed.
Director	Michelle Spielman gave the Director's Report. Of particular importance this month is the need for repairs to the tractor. She also pointed out the need to rent a JLG lift to trim trees, and will check into what safety equipment needs to be provided for the work. Spielman asked the board's opinion on her intent to renew the mowing contract, and she reminded the board that work on the drive and parking will need to be done at Black Partridge Park.
Pool (Bidne/Driskell)	Bidne asked commissioners if Sunday would be a good day for interviews for the pool manager position. Discussion about issues related to the pool opening for the season ensued. No word on pool license situation. The commissioners decided to move forward in the hopes we can open.
Budget (Bidne/Kamm)	No discussion



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Marketing (Brock/Driskell)	No discussion. Driskell will post that we are hiring lifeguards to social media. Spielman and commissioners will forward any info they gather on community events to Driskell for posting.
Futures (Baumann/Brock)	Meet Your Heroes will be in September, and we will be participating. Spielman noted trunk-or-treat will be on October 31 this year. Other upcoming community events were discussed too.
Maintenance (Baumann/Kamm)	Spielman is having some posts repaired at Black Partridge Park and some adjustments made to the gate. A cedar tree is also being taken down.

## Old Business

5-Year Plan approval/comments	<p>Brock and Spielman did a review of the 5-year plan and have prepared a rough draft (in packet) for discussion. Discussion of future possible park locations, future office location, and other general planning issues were touched on. Bidne requested Spielman obtain an updated quote for bare-bones office space received about five years ago.</p> <p>Spielman is attending the library meetings, but there is no new information on the plans for the library's new facility at this time.</p> <p>Brock has done some checking into the requirements for a dog park: 6' fencing is estimated at \$45,000, and a drinking water source for the dogs is very desirable. Solar lighting is also recommended. Another recommendation is that seating of shorter, 2-person benches seems to be preferred.</p> <p>Spielman also reminded the commissioners of the need for bathrooms at Brighton Park.</p>
First Midstate (bond)	Bidne has not had a chance to set this up with someone from First Midstate. We will address this at the April meeting.
Agreements with Groups	Spielman is in the process of renewing agreements. No one mentioned a need for any specific changes/adjustment. Guidelines regarding MYSA sublets to other groups were reviewed.
Black Partridge Drainage/Erosion Bids	<p>Proposals from Huser Landscaping to remedy erosion issues in two locations on trail 7 at BPP are in the meeting packet for review. Bond money may be used, since the work is an improvement to the infrastructure. Bidne noted the need to be considerate of our tenant farmer's needs to access the farmed land adjacent.</p> <p>Kamm made a motion to proceed with Huser Landscaping regarding proposals for extending a culvert on the North side of the far west end of BPP and also extending a second culvert on the East side of the far west end of BPP. Total cost to be as shown on the proposals and the District is to</p>



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	exhaust the bond funds available, then pay any remainder with general funds. Driskell seconded. All voted in favor. Motion passed.
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## New Business

Ethics Ordinance	Spielman notes there is an ethics ordinance passed in March of 2016. Discussion in the past took place to amend and add to this ordinance two articles (Article 15 and Article 20), but a decision to amend the ordinance was never formally voted on and approved. She asks the commissioners to please review the information provided in the packet for discussion and possible approval at next month's meeting.
Sapling Distribution	Sapling planting to be done by April 15, 2021, and the contractor installing the saplings will then mow the area four times over the course of the summer.
Email Forwarding	Kamm notes he is having trouble receiving forwarded email. Driskell is also not receiving forwarded emails. All commissioners are able to access their park board email
Repairs to Tractor by Martin	There are quite a few repairs needed to the tractor, as outlined in the Director's report in the packet. Estimates are around \$2,000 for the work. Commissioners will be asked to approve payment of this work at the next meeting, so Director Spielman is requesting comments at this time. Commissioners had no objections.

## Adjournment

	Brock made a motion to adjourn at 9:14 p.m. Driskell seconded the motion. All voted in favor. Motion passed. Meeting adjourned at 9:14 p.m.
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Matthew Bidne, President

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Sharon Leifheit, Secretary